

# NMusician Studio Policy

## 1) Materials

Each student will need the following:

- notebook/staff paper and pencil for each lesson
- for vocalists: a keyboard or piano app for practice/lesson at home
- for pianists: an acoustic piano (recommended) or keyboard for practice/lesson at home
- music books or copies
- a metronome (app)
- for online lessons, high-speed internet or cable is required.

If needed, the teacher can recommend materials based on the student's needs and budget.

## 2) Lesson outline

A typical lesson is 60 minutes long. Upon agreement of both teacher and student, a different lesson length can be arranged. Each lesson is tailored to the student's personal level and needs and can include either classical piano, jazz piano and/or jazz vocal. Lessons are in English by default, or alternatively in Flemish, German or French. The student decides whether they want a single lesson or a package deal.

By default, a lesson is set at the home of the teacher. Alternatively, a lesson can be conducted at the home of the student - please see payment policy for more info - or online.

Each student and/or parent/guardian shall receive an email after the lesson with an overview of what was worked on as well as practice tips and expectations for the next lesson. All communication happens over email as much as possible.

Each lesson is meant to give the student all the tools and exercises needed to develop a healthy technique and nurture the student's musicality, analysis and insight. No music lesson can have its full effect without regular practice at home by the student. Therefore it is expected of each student to practice regularly at home to have the best results.

## 3) Attendance

Once a lesson is fixed, the student is expected to be on time and with all materials such as notebook, pencil and sheet music at hand.

In case of unforeseen circumstances (e.g. sickness, accident, weather, heavy traffic, etc.) the student should notify the teacher as soon as possible.

4) Rescheduling

- By the student:

A fixed lesson can be rescheduled once, provided the teacher is notified 24h in advance, otherwise the lesson will be billed. Exceptions to this rule will be reviewed on a case-by-case basis.

- By the teacher:

The teacher can reschedule a lesson due to sickness or for professional reasons (e.g. concerts, recording sessions...). The student shall be notified as soon as possible should this occur.

5) Packages

A student can choose between the following options:

- Single lesson for €60, billed at the end of a lesson

- Package of 5 for €275 (€55 x 5), billed at the end of the first lesson.

- Package of 10 for €500 (€50 x 10), billed at the end of the first lesson.

The end date of a package on the invoice is subject to the frequency with which the student would like to have their lesson. For best results, weekly or bi-weekly lessons are recommended.

Package deals are non-refundable. Should a student decide to drop out of a package deal, the student can take up the remaining lessons within six months of the last lesson.

6) Payment policy

- A lesson or package will be invoiced after the (first) lesson. Each invoice grants 14 days time to pay the invoice.

- When using PayPal, an extra fee is applied due to PayPal policy.

- If the payment is late, a reminder will be sent. If the payment has not happened within one week of the reminder, a €15 late fee is applied

- The lessons are priced as follows:

Single lesson for €60

Package of 5 for €275(€55 x 5)

Package of 10 for €500 (€50 x 10)

- The student can opt for lessons at home. In that case, an additional fee is charged depending on the total travel time for the teacher. Travel times are based on Google Maps public transport recommendations.